



DIRECT DEBIT PAYMENT SCHEDULE 2019

Bank Account Direct Debits Fortnightly payments will occur on the following dates:

January	Thursday 31		
February	Thursday 14	Thursday 28	
March	Thursday 14	Thursday 28	
April	Thursday 11	Thursday 25	
May	Thursday 9	Thursday 23	
June	Thursday 6	Thursday 20	
July	Thursday 4	Thursday 18	
August	Thursday 1	Thursday 15	Thursday 29
September	Thursday 12	Thursday 26	
October	Thursday 10	Thursday 24	
November	Thursday 7	Thursday 21	
December	Thursday 5		

Fortnightly payments are processed in 23 equal installments

Bank Account Direct Debit Weekly payments will commence from 31 January 2019 and continue through for 45 weeks and finish on 10 December 2019.

Bank Account Direct Debits Monthly payments will occur on:

The 20th of each month or the next business day or your preferred date of the month.
Monthly Payments are processed in ten equal installments.

Credit Card Debits Monthly payments will occur on:

The 20th of each month or the next business day or your preferred day of the month.
Monthly Payments are processed in ten equal installments.

Agreement (Customer Direct Debit Request Service Agreement)

To ensure that your direct debit authority has been received by the College Finance Department, please check that your direct debit has been processed from your bank account or credit card on the first scheduled date.

In the event that our financial institutions online site is not available to process the direct debits, the direct debit will be debited to your account on the next business day following the scheduled drawing date.

If your drawing is returned or dishonoured by your financial institution, we will automatically add to your school fee account the dishonoured payment amount, plus an administration charge of \$9.00. Any transaction fees payable by us in respect of the above will also be added to your account.