



29 November 2018

FEES FOR 2019 COLLEGE YEAR

Dear Parents and Carers

We enclose a letter from the Chairman of the College Board in relation to the College's fees and charges for 2019 as well as the following documents:

- College Tuition Fees Schedule – Prep to Year 6
- College Tuition Fees Schedule – Year 7 to Year 12

Please review the documents and payment options for 2019 and **return the relevant forms to the Finance Department by Friday 14 December 2018.**

College Fees

The Lakes College educational offerings and facilities are funded by College Fees and are highly dependent upon accounts being paid on time. Accordingly, parent support in making the payment of College Fees a priority is appreciated.

Over the years, many parents have participated in the College's Direct Debit arrangement which has assisted in incorporating fee payments into the family budget. The direct debit arrangement is the College's preferred payment method.

Tuition fees and levies will be charged to parent accounts once per term unless the account is being paid upfront for the full year. In the case of Year 12 students, tuition fees and levies for the year will be charged in three instalments in Terms 1,2 & 3.

Subject specific costs for Secondary and Primary subjects will be charged as incurred. Lost or damaged library books are to be replaced at the replacement value of the book and the charge will be included on the Parent Fee Account.

Additional charges, if any, are payable by the applicable due date for each term. Statements will be issued for each term in January, April, July and October via email, and account details can be viewed via Parent Lounge.

To assist in calculating your child's fees for 2019 please refer to the College Fee Calculation Sheet that can be found [HERE](#).

The Lakes College

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Payment Options

The College offers the following payment options:

1. Direct Debit Arrangement from Bank Account or Credit Card

Direct debit arrangements will remain in place for the duration of the family's continued enrolment at the College, unless the arrangement is cancelled by the parent.

- Weekly, fortnightly or monthly payment deductions only
- Please return the following forms to our Finance Officer Mr. Josiah Navarro at jnavarro@thelakes.qld.edu.au if you wish to pay using this option:
 - [Direct Debit Form](#)
 - [Direct Debit Request Service Agreement](#)

2. Term in Advance

Those parents who wish to pay College Fees by term should note that fees are due and payable by the due dates applicable for each term detailed on the College Fees schedule. If payment is not received by the due date, parents will be required to enter a Direct Debit Payment arrangement.

Term Payments are due and payable as indicated:

Term 1 - Due 29 January 2019

Term 3 - Due 16 July 2019

Term 2 - Due 23 April 2019

Term 4 - Due 8 October 2019

The following methods of payment are available for parents opting to pay each term in advance.

- Parent Lounge (recommended payment method for this payment option)
- BPay (BPay details are provided on your Fee Statement)
- Direct Payment to our Bank Account: Please contact the Finance Office for these details. Please note, if you choose to use this facility, payments must be received by the College by the applicable due dates.
- College Reception – our office hours are 8:00am to 4:00pm weekdays. The office is open during all College holidays except Monday 17 December 2018 to Tuesday 1 January 2019 inclusive. Payments accepted are: EFTPOS (Bank Account, Visa or MasterCard), Cash and Cheque payments. EFT and Cheque payments will also be accepted at the TLC Launch Day on Friday 25 January 2019.

- ### 3. Annual Payments
- A 5% annual discount applies to the tuition component of College Fees, if full payment of all compulsory fees and levies for the year are received no later than close of business on Thursday 31 January 2019. The annual discount does not apply to levies and is calculated after sibling discounts have been applied. If parents nominate this option, all fees and levies will be billed on the Term 1 Fee Statement and the 5% will be applied on that statement. If you like to avail yourself of this option, please email our Finance Officer Mr Josiah Navarro: jnavarro@thelakes.qld.edu.au.

Late Payment of Fees

If the account remains unpaid, the following may occur:

- The enrolment may be cancelled at the discretion of the Principal, re-enrolment of the student may be withheld, or the student may be suspended until all fees are paid. (No reduction in fees will be given for such a period of suspension)
- Action to recover the outstanding amount may follow and you will be held responsible for all additional legal and collection charges incurred to settle this account.

Should a situation arise in which you are suffering financial hardship, you are encouraged to contact the Finance Office and arrange to meet with the College's Fees Administrator to make suitable arrangements.

Cancellation of Enrolment Policy

Parents and Carers should note the following Cancellation of Enrolment Policy:

If you terminate the enrolment contract for any reason other than:-

- our breach; or
- an increase in fees,

you must provide us with at least one term's notice.

If you do not provide us with one term's notice, the College may retain the family enrolment deposit which you paid to the College when you enrolled the student. We commit resources on the basis of confirmed enrolments and may experience difficulty filling the student's position at short notice.

If we expel the student, you must pay fees for the whole of the term in which the student is expelled.

Family Discounts

Acknowledging the cost burden for parents of more than one student at the College, we continue to offer sibling discounts as detailed in the fee schedules. Please note, however, the eldest child concurrently attending will always be levied 100% of the standard fee, unless in receipt of a scholarship. Sibling discounts will not apply where one child is in receipt of a scholarship except at the discretion of the Principal.

Textbook and Resource Allowance Received from the State Government

The fees paid to the College are net of an allowance which we receive from the State Government for each Secondary School student to defray the costs associated with the hire of textbooks and the outlay of other education resources. Should you wish this allowance to be passed onto you, please could you contact the Finance Office. The College would, however, need to charge an additional fee equal to the allowance to defray the costs of the textbook hire scheme and the outlay of other educational resources.

Please do not hesitate to contact the Finance Office should you have any queries or require any assistance with your fees.

May I take this opportunity to convey the College's best wishes to you and your loved ones during the festive season and we look forward to welcoming your children back to the College in 2019.

Yours sincerely



Mr Michael Shine
Business Manager

WHAT DO I NEED TO DO NOW?

- if you wish to pay your fees in full by Tuesday 29 January 2019 please email Josiah Navarro at jnavarro@thelakes.qld.edu.au
- Complete and sign the Direct Debit / Credit Card Debiting Request form if you have chosen to take advantage of the Direct Debit option in 2019.
- Return these forms to the College Finance Office by **Friday 14 December 2018**.



2019 College Tuition Fees Schedule Prep to Year 6

Annual Fees & Standard Charges	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Tuition Fees	7,289	7,289	7,289	7,289	7,289	7,289	7,289
Building & Maintenance	274	274	274	274	274	274	274
Resource & Excursion Levy*	509	483	514	744	722	487	573
Camps	-	-	-	138	328	433	-
Canberra Trip	-	-	-	-	-	-	1,410
Information Technology Levy	-	-	-	-	-	623	623
Graduation Dinner & Shirt	-	-	-	-	-	-	67
TOTAL	8,072	8,046	8,077	8,445	8,613	9,106	10,236
Amounts billed in four equal instalments	2,018	2,012	2,019	2,111	2,153	2,277	2,559
Fortnightly instalments (over 23 fortnights)	350.96	349.83	351.17	367.17	374.48	395.91	445.04

Discounts	Sibling Discount	Annual Discount (5%) if all fees paid in FULL by Thursday 31 January 2019
1st child	-	365
2nd child	728.90	328
3rd child	1,457.80	292
4th and subsequent children	7,289	-

* Resource & Excursion Levy includes the following:

- Stationery Pack
- Art Consumables
- Instrument Hire (Prep, Year 3 & Year 4)
- Reading Eggs & Mathletics license
- Swimming Lessons
- All Excursions
- Technology Levy
- Photocopying
- Lexile Reading License

Preferred payment methods include:

- Payment in full by due date via BPAY (details provided on Fee Statement)
- Payment by instalment via Direct Debit arrangement

Due Dates for Payment:

- Term 1 **Tuesday 29 January 2019 (annual discount applies for full payment of fees)**
- Term 2 **Tuesday 23 April 2019**
- Term 3 **Tuesday 16 July 2019**
- Term 4 **Tuesday 8 October 2019**



2019 College Tuition Fees Schedule Year 7 to 12

Annual Fees & Standard Charges	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Tuition Fees	8,188	8,188	8,188	8,445	8,445	8,445
Building & Maintenance Levy	274	274	274	274	274	274
Resource Levy*	372	380	251	223	245	244
Camps	580	580	580	580	580	580
Information Technology Levy	623	623	623	623	623	623
Formal Package**	-	-	-	-	-	296
Total	10,037	10,045	9,916	10,145	10,167	10,462
Amounts billed in four equal instalments	2,509	2,511	2,479	2,536	2,542	-
Amounts billed in three equal instalments Terms 1, 2 & 3 (Year 12 only)	-	-	-	-	-	3,487
Fortnightly instalments (over 23 fortnights)	436.39	436.74	431.13	441.09	442.04	454.87

* Excludes excursions, Includes printing allowance, Spiritual Development workbook and TLC Literacy Guide

** Two attendees plus parent drinks package

Subject Levies	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Core Subjects (charged in Term 2)						
Home Economics*	32	32	-	-	-	-
Industrial Arts*	32	32	-	-	-	-
Language Perfect**	32	32	-	-	-	-
Elective Subjects (charged in Term 2 & 4)						
Visual Art***	78	78	78	78	143	143
Home Economics***	-	-	78	78	78	78
Industrial Arts***	-	-	78	78	-	-
Language Perfect**	-	-	32	32	32	32
Physical Education**	-	-	-	100	100	100
Biology Camp**	-	-	-	-	350	350
Geography Camp**	-	-	-	-	350	350

*Charge for one term only

**Charge for year

***Charge for semester

Discounts	Sibling Discount		Annual Discount (5%) if all fees paid in FULL by Thursday 31 January 2019	
	Year 7 to 9	Year 10 to 12	Year 7 to 9	Year 10 to 12
1st child	-	-	409	422
2nd child	819	845	368	380
3rd child	1,638	1,689	328	338
4th and subsequent children	8,188	8,445	-	-

Preferred payment methods include:

- Payment in full by due date via BPAY (details provided on Fee Statement)
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